

DONATION REQUEST FORM

Whole Foods Market Annapolis

200 Harker Place, Suite 100, Annapolis, MD 21401
Direct Line to Marketing Specialist/Community Liaison – 410-266-5761
Main Store Tel: 410/573-1800 Fax: 410/573-1597
Attention: Amy Chase, Marketing Specialist/Community Liaison

PLEASE READ BEFORE SUBMITTING FORM

Each individual Whole Foods Market has a monthly budget used to donate quality food to **non-profit organizations serving our local community**. Our store donations go to non-profits serving **Anne Arundel County, Prince Georges County and Kent County only**. All donation requests **must be received in writing at eight weeks prior to the day the donation is needed** and must include a **federal 501c3 tax exempt number** in order to be considered. Please note that it is our policy to not give monetary donations

Today's Date: _____

Name of Organization: _____

Contact Name: _____

Full Address including Zip Code: _____

Telephone: _____

Email address:

Brief statement about the purpose of your group (please attach relevant print material regarding your non profit group or the activity you are seeking donations for: _____

Organization's 501(c)(3) number (required for all donations): _____

Donation request: _____

Date needed: _____

How will the donation be used? _____

How many people will be attending your event? _____

How many people are you providing product for? _____

Please return your request via email attachment, fax, or US Mail. We will notify you within two weeks if we can honor your donation request. If your organization receives a donation, we require an acknowledgement letter be sent to our Community Liaison, Amy Chase, after the event.