



Community Donations: Whole Foods Market
 Crossroads Common Shopping Center
 2905 Pearl Street
 Boulder, CO 80301
 303.545.6611, 303.545.6633 fax
 Email: laura.larson@wholefoods.com

Donation Application

Your complete application must be **dropped off** at the **Customer Service Counter at the Boulder Store at least 45 days** in advance of your “event day” and pick up date in order to be considered. All applications are reviewed on a **first-come-first serve basis**. Because the donations budget is limited, early submission of your application is recommended.

Please read all guidelines on page 2 of this application before submission.

Today’s Date: _____ Event Date: _____ Pick up Date: _____

Organization: _____ 501-C (3) Number: _____

Address (of event): _____

Contact: _____ Title: _____

Phone: _____ Alternate Phone: _____

Email: _____ Fax: _____

How many people will attend your event: _____

Location of Event: _____

Description of event:

Requesting (check one) Food: _____ Gift Card(\$): _____ Gift Basket: _____

Please describe your request as *specifically as possible*:

How will Whole Foods Market be acknowledged for this donation?

Please **personally deliver this completed application** along with the 501-C (3) letter, and any relevant information to the Customer Service Counter at the Boulder Store in order to ensure that it is received. The Customer Service Team Member will acknowledge the receipt, sign and date it.

Dear Donation Seekers:

We ask that you look over the following criteria before submitting your request.

1. Requests by phone are not accepted. Donation requests must be dropped off at the Customer Service Counter at the Boulder Store. Unfortunately we cannot meet with every organization that stops by to drop off an application. We will contact you directly if we have questions.
2. Your organization or event must be in the Boulder County area
3. The recipient must be a 501-C (3) nonprofit organization. A copy of the 501-C (3) letter from the IRS must accompany the application. This letter comes from the Treasury Department and is different from the state tax-exempt form.
4. The application must be received at least 45 days before the “event date” or date of “pick up” date in order to be considered. All applications are reviewed on a first-come-first serve basis. Because the donations budget is limited, early submission of your application is recommended.
5. Whole Foods Market has specific guidelines for the organizations we are able to support with donations. In addition to being a non-profit, you must fall into one of these categories:
 - Environmental Preservation
 - Preventative Health Care
 - Hunger Relief
 - Organic Farming / Sustainable Food Resources
 - Education on any of the above

Because Whole Foods Market believes in being an active community member, requests from other civic and charitable groups will be considered if the organization is in the immediate vicinity of a store location, meets our core values, and funding is available.

6. We do not donate to individuals, individuals seeking pledges, or multiple requests from the same organization or organizations and / or causes. Each approved organization is restricted to one donation per year from any and all Whole Foods Market stores.
7. Past support of an organization or event is not a guarantee of future support. *An organization may only receive 1(one) donation per year.* Please do not apply for additional Donations.
8. Although we would like to support every worthwhile cause, due to the volume of applications, it is not possible for Whole Foods Market to fulfill every request. We will make an attempt to respond by email or postcard to all of those who have not been granted their requests.

Thank you for your interest and we hope to support your efforts.

Whole Foods Market Team

Marketing and Community Relations

Whole Foods Market- **Boulder**

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