

Donation Guidelines

Whole Foods Market Newtonville, MA

At Whole Foods Market we strive to support local nonprofit organizations and causes. The most common way is by donating gift baskets, gift cards, or food to special events.

Each store keeps a monthly Donations Budget. Due to the volume of applications we receive, we regret we cannot grant every request. PLEASE, NO REQUESTS BY TELEPHONE or FAX.

We evaluate applications based on the following guidelines:

- 1. The recipient must be a 501c3 nonprofit organization. A copy of the 501c3 letter from the IRS (not the Massachusetts Tax Exemption office.) must accompany the application. This letter comes from the Internal Revenue Service and is different from a state tax-exempt form. Applications without a 501c3 attached will not be considered.**
2. The application must be received at least **90 days before the event** date and the 'pick up' date in order to be considered. Applications are reviewed on a first come-first serve basis. Because the Donations Budget is limited, early submission of your application is recommended.
3. The organization must fall must fall into one of the categories Whole Foods Market supports:
 - Environmental Preservation
 - Preventative Health Care
 - Hunger Relief
 - Organic Farming/Sustainable Food Resources
 - Education on any of the above.
4. We do not donate food to individuals, individuals seeking pledges, multiple requests from the same organization or organizations and/or causes outside of the Newton community. Past support of an organization or an event is not a guarantee of future support.

Requests by phone are not accepted. If an application is not available, a formal letter describing the request on the organization's letterhead is acceptable. Please attach the organizations 501c3 letter and any relevant literature.

Although we would like to support every worthwhile cause, due to the volume of applications, it is not possible for Whole Foods Market to fulfill every request. Each approved organization is restricted to one donation per year.

Whole Foods Market Donation Application, Newtonville

Your complete application must be received **90 days**
in advance of your event date and 'pick up' date in order to be considered.
Please read all application guidelines prior to submission.

Today's Date: _____ Event Date: _____ Pick up Date: _____

Organization: _____ *501C3 # _____

See donation guidelines.

Address: _____

Your Name: _____ Position: _____

Phone: _____ Alternate Phone: _____

Email: _____

Description of Event:

How many people will attend this event? _____

How will Whole Foods Market be acknowledged for this event?

Requesting (check one): Food* Gift Card Gift Basket

Describe your request:

*A catering menu is available from our Prepared Foods Department which describes our sandwich platters, side dishes, breakfast baskets, etc.

You may mail or drop off your request, 501c3 letter and relevant paperwork at
647 Washington Street, Newtonville, MA 02458

If you have any questions, please contact Terri Petrunyak, Marketing Team Leader
at Terri.Petrunyak@Wholefoods.com . Please, no phone calls or faxes.