



# Community Support Day Application

***Please complete the following information: (please print clearly)***

Name of Organization: \_\_\_\_\_ \*501C3 # \_\_\_\_\_  
\*Please attach copy of 501c3 status.

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Please briefly outline the history of your organization:

Is there a specific project for which the Community Support Day contribution will be used?

How many members does your organization have?

How would you publicize the event to your members and to the public?

We encourage the benefiting organization to be visible in the store prior to and on the day of the event. How would you take advantage of this opportunity? How many members or staff will be available during business hours to participate?

We require a brief evaluation of the program for which the funds are contributed. How long after the Community Support Day could we expect your report?

Names of your organization's key officers or board members:

Application prepared/submitted by: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

*Additional brochures or information may be attached to this application.*

### ***Midwest Region Donation Guidelines***

At Whole Foods Market we strive to support local nonprofit organizations and causes. The most common way is by donating gift cards or food for special events. Additionally, we offer a Scrip Gift Card Program where participating organizations purchase gift cards from Whole Foods Market for face value minus 5%. Then the organization sells them at face value and keeps the profit.

Each store keeps a monthly Donations Budget. Due to the volume of applications we receive, we regret we cannot grant every request. We evaluate applications based on the following guidelines:

1. The recipient must be a 501c3 nonprofit organization. A copy of the 501c3 letter from the IRS must accompany the application in order for your request to be considered. This letter comes from the Treasury Dept. and is different from a state tax-exempt form.
2. The application must be received at least six weeks before the 'pick up' date in order to be considered. Applications are reviewed on a first-come, first-serve basis. Because the Donations Budget is limited, early submission of your application is recommended.
3. The organization must fall into one of the categories Whole Foods Market supports:
  - Environmental Preservation
  - Preventative Health Care and Wellness
  - Hunger Relief
  - Organic Farming/Sustainable Food Resources
  - Arts and Education
4. We do not donate to individuals, individuals seeking pledges, multiple requests from the same organization or organizations and/or causes outside of the (store) area. Past support of an organization or an event is not a guarantee of future support.

Please attach any relevant literature. Requests by phone are not accepted. Submit this form to the *one* store location closest to the community that your organization serves. Please do NOT turn in a donation request to multiple stores for consideration.

Each approved organization is restricted to one donation per year.

Please note: All donees must provide a written acknowledgement/receipt to Whole Foods Market within 30 days of receiving a donation, to include the following:

- The amount of cash and/or a description of any product Whole Foods Market contributed.
- Whether the donee organization provided any goods or services in consideration, in whole or in part, for any cash or other product contributed.