



Donation Request Form

Complete and email or fax to:
Whole Foods Market - Palatine
c/o George Economos
Marketing & Community Relations
George.Economos@wholefoods.com
Fax: 847.776.8083

Whole Foods Market believes strongly in community service. If you would like to submit a request for a food donation, community event, presentation or sponsorship, please submit this application to the Customer Service Desk. **All silent auction requests must be received in writing at least 6 weeks in advance and 12-16 weeks in advance for any product donation.** You must include proof of charitable status with your request. All requests are reviewed on a monthly basis. Recipients will be notified as soon as possible. Incomplete forms will not be considered. We'd like to thank you in advance for using this form to help us process the large volume of donation requests that we receive. The best of luck to you in your work! Thanks for shopping at Whole Foods Market.

Today's Date: _____

Name of Organization: _____

Not for Profit Status Number
(Required): _____

Address: _____ Phone: _____

Website: _____ Fax: _____

Contact: _____ Phone: _____

Date Donation Needed: _____

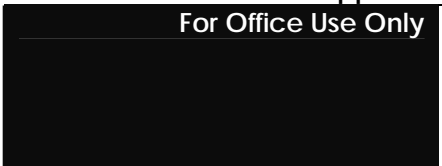
Email: _____

Please describe
your organization: _____

Has your Organisation
received a donation in the Past
from Whole Foods Market? If
so, when? _____

How would a donation from
Whole Foods Market
be used? How would it
benefit your organization
or your beneficiaries? _____

Are you or the members of
your organization Whole Foods
Market Shoppers? _____



Date Donation request received: _____
Date Organization
contacted: _____
Donation response signed? _____ Please
attach



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At Whole Foods Market we strive to support local nonprofit organizations and causes. The most common way by donating gift baskets or food for special events. Additionally, we offer a Scrip Gift Card Program where participating organizations purchase gift cards from Whole Foods Market for face value minus 5%. Then the organization that sells them at face value and keeps the profit.

Each store keeps a monthly Donations Budget. Due to the volume of applications we receive, we regret that we cannot grant every request. **We evaluate applications based upon the following guidelines:**

1. **The recipient must be a 501c3 nonprofit organization. A copy of the 501c3 letter from the IRS must accompany the application in order for your request to be considered.** This letter comes from the Treasury Department and is different from a state tax-exempt form.
2. **The application must be received at least six weeks before the pick up date in order to be considered for silent auction donation, 12 – 16 weeks for any product donation.** Applications are reviewed on a first-come, first-serve basis. Because the Donations Budget is limited, early submission of your application is recommended.
3. The organization must fall into one of the categories Whole Foods Market supports:
 - Environmental preservation
 - Preventable Health Care and Wellness
 - Hunger Relief
 - Organic Farming/Sustainable Food Resources
 - Arts and Education
4. We do not donate to individuals, individuals seeking pledge, multiple requests for the same organization or organizations and/or causes outside of the (store) area. Past support of an organization or an event is not a guarantee of future support.

Please attach any relevant literature. Requests by phone are not accepted. Submit this form to the one location closest to the community that your organization serves. Please do NOT turn in a donation request to multiple stores for consideration.

Although we would like to support every worthwhile cause, due to volume of applications, it is not possible for Whole Foods Market to fulfill every request.

Please note each approved organization is restricted to one donation per year.