



***Look over the following criteria before submitting your request.***

1. Requests by phone are not accepted.
2. Location – Your organization or event must be in the Seattle metro area. If you are located closer to our Westlake, Bellevue, or Redmond location please contact their Marketing Specialist.
3. The recipient must be a 501c3 nonprofit organization. ***A copy of the 501c3 letter from the IRS must accompany the application.*** This letter comes from the Treasury Dept. and is different from a state tax-exempt form. Just providing the tax id number is not valid, it must be a copy of the actual 501c3 Letter.
4. The application must be received at least 5 to 6 weeks before the event date and or the 'pick up' date in order to be considered. All applications are reviewed on a first come-first serve basis.
5. Because the Donations Budget is limited, early submission of your application is recommended.

***Due to the volume of requests we receive, we are unable to respond to all requests. If you have not heard back on a donation request two week prior to your event we unfortunately were unable to donate at the time.***

Whole Foods Market has specific guidelines for the organizations we are able to support through donations. In addition to being a 501c3, you must fall into one of the categories:

- Environmental Preservation and Conservation
- Preventative Health Care
- Hunger Relief
- Organic Farming/Sustainable Food Resources
- Animal Compassion
- Education on any of the above

Because Whole Foods Market believes in being an active community member, requests from other civic and charitable groups will be considered if the organization is in the immediate vicinity of a store location, meets our core values, and funding is available.

***We do not donate foods to individuals, individuals seeking pledges, multiple requests from the same organization or organizations and/or causes. Each approved organization is restricted to one donation per year from any and all Whole Foods Market. Past support of an organization or an event is not a guarantee of future support.***



**WHOLE FOODS MARKET DONATION REQUEST FORM**

*Please read all guidelines on the reverse side of this application before submission.*

*Although we would like to support every worthwhile cause, due to the volume of applications, it is not possible for Whole Foods Market to fulfill every request. If you have not heard back on a donation request two week prior to your event we unfortunately were unable to donate at the time.*

*Thank you for your interest in our philanthropic efforts!*

*Your complete application must be received at least 4 to 5 weeks in advance of your event date and 'pick up' date in order to be considered.*

Today's Date: \_\_\_\_\_ Event Date: \_\_\_\_\_ Pick up Date: \_\_\_\_\_

Organization: \_\_\_\_\_ \*501C3 # \_\_\_\_\_

*\*See donation guidelines on the reverse side of this application*

Address: \_\_\_\_\_

Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Fax: \_\_\_\_\_

Purpose of your foundation:

Description of Event:

How many people will be attending this event?

How will Whole Foods Market be acknowledged for this event?

Requesting (check one): \_\_\_\_\_ Food \_\_\_\_\_ Gift Card \_\_\_\_\_ Gift Basket

***\*Catered food and prepared foods cannot be donated.***

Describe your request:

You may email, mail, fax or drop off your request, 501c3 letter and relevant paperwork.  
Email to [Mary.Hernandez@wholefoods.com](mailto:Mary.Hernandez@wholefoods.com), drop off at our Guest Service desk or fax 206.985.8500