



San Mateo

**Whole Foods Market Donation Application**

Your complete application MUST be received at least 21 days prior to the date of pick-up in order to be considered. Please read guidelines on page 2 of this application before submission.

Today's Date \_\_\_\_\_ Date of Event \_\_\_\_\_ Pick up Date \_\_\_\_\_

Organization \_\_\_\_\_ 501 c (3)Tax ID Number \_\_\_\_\_

Address \_\_\_\_\_

Contact Person \_\_\_\_\_

Phone (day) \_\_\_\_\_ Phone (evening) \_\_\_\_\_

Email \_\_\_\_\_ Fax \_\_\_\_\_

Location of Event \_\_\_\_\_ Est. Attendance \_\_\_\_\_

Description of Event:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Items you are Requesting: \_\_\_\_\_

\_\_\_\_\_

How will Whole Foods Market be acknowledged for this donation?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Send completed application to:  
Janna Fakier-Marketing Team Leader  
1010 Park Place  
San Mateo, CA 94063  
Fax: 650-358-6901 or Email: [janna.fakier@wholefoods.com](mailto:janna.fakier@wholefoods.com)**



Dear Donation Seekers:

We ask that you look over the following criteria before submitting your request.

1. Requests by phone are not accepted.
2. Your organization or event must be located in close proximity to San Mateo. Because we believe in supporting our local community and our stores are closely connected to their immediate geographic area, we invite you to contact any of our other stores that might be in closer proximity to your event/organization's location. For a list of Northern California stores, please see the following link: <http://www.wholefoodsmarket.com/stores/all/index.php>
3. The recipient must be a 501-C (3) nonprofit organization. A copy of the 501-C (3) letter from the IRS must accompany the application. This letter comes from the Treasury Department and is different from the state tax-exempt form.
4. The application must be received at least 21 days before the event date and of the "pick up" date in order to be considered. All applications are reviewed on a first-come-first serve basis. Because the donations budget is limited, early submission of your application is recommended. Due to the volume of requests we receive, we are not able to respond to all requests.
5. Whole Foods Market has specific guidelines for the organizations we are able to support with donations. In addition to being a non-profit, you must fall into one of these categories:
  - Environmental Preservation
  - Preventative Health Care
  - Hunger Relief
  - Organic Farming / Sustainable Food Resources
  - Children or the very local community
  - Education on any of the above

Because Whole Foods Market believes in being an active community member, requests from other civic and charitable groups will be considered if the organization is in the immediate vicinity of a store location, meets our core values, and funding is available.

6. We do not donate to individuals, individuals seeking pledges, or multiple requests from the same organization or organizations and / or causes.
7. Past support of an organization or event is not a guarantee of future support.

Although we would like to support every worthwhile cause, due to the volume of applications, it is not possible for Whole Foods Market to fulfill every request.

Thank you for your interest.

Janna Fakier  
Marketing Team Leader