

DONATION GUIDELINES

INSTRUCTIONS & APPLICATION

Dear Donation seekers:

Thank you for your interest in a community donation from Whole Foods Market®! We ask that you look over the following criteria before submitting your request:

- Whole Foods Market has specific guidelines for organizations we are able to support through donations. In addition to being a 501c3, you must fall into one of the following categories:
 - Environmental Preservation
 - Preventative Health Care through Nutrition
 - Hunger Relief
 - Organic Farming/Sustainable Food Resources
 - Education on any of the above
- Requests by phone will not be accepted.
- Please apply for a donation from the store located closest to your organization headquarters or event.
- Do not contact all stores for the same donation.
- We do **not** donate to individuals or individuals seeking pledges.
- The recipient must be a 501c3 nonprofit organization. A copy of the 501c3 letter from the IRS, along with state tax forms **must** accompany the application. The 501c3 letter comes from the Treasury and is different from state forms.
- Applications must be submitted **at least 6 weeks** prior to the event or donation pick-up date.
- Funds are limited; early submissions is recommended.
- Event sponsorships must be submitted in writing **at least 3 months** prior to event.
When Funding is available, we will consider donating to organizations that fall outside of these categories but have strong neighborhood ties.
- Each approved organization is restricted to one donation per calendar year, and past support of an organization or an event is not a guarantee of future support.

Although we would like to support every worthwhile cause, due to the volume of applications we receive, it is not possible for Whole Foods Market to fulfill every request.



WHOLE FOODS MARKET DONATION APPLICATION

Thank you for your interest in a donation from Whole Foods Market. Your complete application must be received at least 6 weeks prior to your event or 'pick up' date in order to be considered.

Please note: due to the volume of requests we receive, we cannot respond to all requests, but we will do our best.

TODAY'S DATE	EVENT DATE	PICK UP DATE	
ORGANIZATION		*501c3#	
ADDRESS		*see donation guidelines	
CONTACT		TITLE	
PHONE	ALTERNATE PHONE		
E.MAIL			
DESCRIPTION OF EVENT (OR ATTACH PROPOSAL)			
HOW MANY PEOPLE WILL BE ATTENDING THIS EVENT?			
HOW WILL WHOLE FOODS MARKET BE ACKNOWLEDGED FOR THIS DONATION?			
REQUESTING (CIRCLE ONE)	FOOD	GIFT CARD	GIFT BASKET
CATERING/OTHER (PLEASE DESCRIBE)			

**Please check out our catering menu for descriptions of our sandwich platters, appetizers, side dishes, breakfast baskets, etc., either online at www.wholefoods.com or in the store.*

For any questions please contact:
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