



Whole Foods Market Donation Application

Your completed application and 501c3 letter must be received at least 30 days in advance of your event date and "pick-up" date to be considered. *Please read all guidelines on the reverse of this application before submission.*

Today's Date: _____ Event Date: _____ Pick-Up Date: _____

Organization: _____

501c3 Number (issued by Dept of Treasury): _____

Address: _____

Your Name: _____ Position: _____

Phone: _____ Alternate Phone: _____

Email: _____

Description of Event:

How many people will attend this event?

How will Whole Foods Market be acknowledged for this event?

Requesting (check one): _____ Food (please specify) _____ Gift Card _____ Gift Basket

You may mail or drop off your request, 501c3 and relevant paperwork to
Whole Foods Market, Woburn

Donation Guidelines Whole Foods Market Woburn

At Whole Foods Market, we strive to support local nonprofit organizations and causes. The most common way is by donating gift cards, gift baskets or product.

Each store keeps a monthly Donations Budget. Due to the volume of applications we receive, we regret we cannot grant every request.

We evaluate requests based on the following guidelines:

1. The recipient must be a 501c3 nonprofit organization. A copy of the 501c3 letter from the IRS must accompany the application. This letter comes from the Treasury Department and is different from a state tax-exempt form.
2. The application must be received at least 30 days before the event dates and the pick-up date in order to be considered. Applications are reviewed on a first come, first served basis. Because the Donations Budget is limited, early submission of your application is recommended.
3. The organization must fall into one of the categories Whole Foods Market supports:
 - Environmental Preservation
 - Preventative Health Care
 - Hunger Relief
 - Organic Farming/Sustainable Food Resources
 - Education on any of the above

Because Whole Foods Market believes in being an active community member, requests from other civic and charitable groups will be considered if the organization is in the immediate vicinity of a store location and funding is available.

4. We do not donate to individuals, individuals seeking pledges, multiple requests from the same organization or organizations and/or causes outside of the Woburn area. Past support of an organization or an event is not a guarantee of future support.

Requests by phone are not accepted. If an application is not available, a formal letter describing the request on the organization's letterhead is acceptable. Please attach any relevant literature.

On a limited basis, Whole Foods Market will also support local organizations by purchasing advertising space in event program books. Please fill out this application and attach any relevant literature about your organization.

Although we would like to support every worthwhile cause, due to the volume of applications, it is not possible for Whole Foods Market to fulfill every request. Each approved organization is restricted to one donation per year.

